**Australian Institute of Training & Development**

**Annual General Meeting 2021**

Online event

Friday 10 December 2021 at 4:30pm (AEDT)

**Agenda**

The Annual General Meeting (AGM) will be preceded by registration commencing at 4.15pm.

The National President, Michael Werle, will introduce the AITD board members and

chair the AGM.

Business of the Annual General Meeting 2021:

1. Apologies, proxies and declaration of quorum

2. Minutes of the 2020 AGM

1. Motion required – To receive and adopt the minutes of the Annual General Meeting for the year ended 30 June 2020.

3. President’s report

4. Financial report

1. Motion required – To receive the statement of income and expenditure for the period ended 30 June 2021 and the balance sheet as at 30 June 2021, both duly audited.

5. Appointment of auditors

1. a. Motion required – To appoint Moore Australia as auditors for the ensuing financial year.

6. Close

There will be further opportunity for general discussion and networking after the formalities of the AGM have concluded.